



Linden Hill Elementary School Directory

Information Request

Dear Linden Hill Families:

The Linden Hill PTA is publishing the 2010-2011 telephone directory for the upcoming school year. The directory is extremely helpful to the entire school community, as it provides contact information for class members, teachers, faculty and staff.

We would appreciate your time in filling out the information on the back for inclusion in the directory. Before publication, a proof will be sent home to ensure that the information is correct. If a form is not received from your family, the student will only have their name listed with their class.

Sample directory line:

Sammy Student	Grade 3	Room 200	
Mom/Dad/Guardian Name	Address	Phone	Email

If you have any questions concerning the directory, please feel free to contact Michelle Hughes or Harolyn Temeng.

In order to offset some of the expenses of producing the Linden Hill Directory, we are asking for a \$1.00 donation. Every family at Linden Hill will receive a directory. Thank you for your participation.

DIRECTORY INFORMATION

Please indicate the information you would like to appear in the directory:

_____ include all information filled in below

_____ include only my child's name under their class list

Child's Name _____
Room Number _____ Teacher _____

Child's Name _____
Room Number _____ Teacher _____

Child's Name _____
Room Number _____ Teacher _____

Child's Name _____
Room Number _____ Teacher _____

**There is only room for one address/phone number and email address per line.
Please provide your primary source of contact.**

Parent's/Guardian's Names: _____

Address: _____

City: _____ Zip: _____

Phone Number: _____ E-Mail _____

**** Students with more than one address may have the 2nd address included in the directory.
Please indicate 2nd address below.**

Parent's/Guardian's Names: _____

Address: _____

City: _____ Zip: _____

Phone Number: _____ E-Mail _____

Signature Required _____

Please return this form and your \$1 donation in an envelope MARKED "PTA DIRECTORY" BEFORE SEPTEMBER 18TH. Thank you for your participation.