

Linden Hill PTA Meeting Minutes

November 4, 2010

Attendees: Kristin Armstrong, Sheri Aukamp, Eileen Bernart, Debbie Brady, Mary Bradley, Karen Brakeley, Ann Brubaker, Maureen Carp, Cheryl Cox, Barbra Creswell, Kim Fetrow, Martha Fong, Nikki Graham, Claire Johnston, Melanie Kenney, Grace Logemann, Debbie Marinelli, Angie Melasecca, Renee Paoli, Vincenza Pilla, Tatiana Rice, Rebecca Richmond, Jackie Schaus, Kim Winward

Call to Order and Opening Remarks

- Jackie Schaus, 1st Vice President, brought the meeting to order at 7:05 PM.

Approval of Minutes

- Nikki Graham, Secretary, presented the October meeting minutes. Kim Fetrow motioned to approve and Grace Logemann made the second motion. Minutes were approved.

Treasurer's Report

- Renee Paoli, Treasurer, presented the October treasurer's report. Karen Brakeley motioned to approve and Kristin Armstrong made the second motion. October reports were approved.

Committee Activity Updates Provided by the Vice Presidents

Committees Reporting to Jackie Schaus-1st Vice President

Membership

- There are 336 current members as of November 4th. The goal is 350. The Membership Contest results will be out next week.
- Card printing is a work in progress. Cards should be ready in the next couple of weeks.
- Make note that it is mandatory for all PTA chairs to be a current member to hold the position. Get your membership forms in to Shannon ASAP.

5th Grade Activities

- The 5th Grade Social will be Friday, November 5th from 7-9pm. Beach Party!!! DJ, games, food & fun. \$3 per student. 95 students are signed up to attend.

Fundraising

- Linden Hill Staff & Students Rock 'n Rolled at the Walk-A-Thon. \$17,044.99 was raised (over our \$16K goal!) Grade winners were announced much to the students' pleasure. No homework passes have been distributed. Thank you all you supported our Walk-A-Thon.
- Mark your calendar for the LH first ever Silent Auction Night on Saturday, March 12, 2011. This will be an adult only event held at Hartefeld from 7-11pm. Hors d'oeuvres, desserts, cash bar, dj, dancing, class basket raffles & many, many silent auction items. "Broadway" will be the theme.

Library

- November volunteers are lined up. Reminder that the volunteers will be assisting with the Book Fair the week of November 15th.

Theater

- Looking for a Co-Chair for this committee to assist. Please contact Siobhan Hicks.

Product Incentives

- The Boxtop collection is off to a strong start. The first mailing was in October with over 3500 box tops mailed out for a total reimbursement of \$354.70.
- The Growing check was also received for \$200.
- Acme gift card sales have made a profit of \$315 thus far. There will be a table set up for sales at the Book Fair family events & in the lobby in December.

Student of the Week

- Nothing to report.

Directory

- The Directory is in the final stages of editing and will be sent to the printer next week.

Legislative

- Nothing to report.

Playground

- Nothing to report.

Committees Reporting to Kim Fetrow - 2nd Vice President

School Beautification

- Nothing to report.

Staff Appreciation

- 4th Grade Families will be hosting the Staff Luncheon on November 17th with the theme of "Give Thanks". Information regarding donations for the luncheon will be forthcoming.

Newsletter

- Thank you to everyone for submitting their articles for the newsletter on time. Please be certain to include your name and contact information if necessary at the end of the article.
- The newsletter was distributed on October 26th.
- The deadline for the Dec/Jan issue will be on November 17th.

Book Fair

- Volunteer forms have gone out and are slowly trickling in. We are compiling the lists of volunteers to see where there are needs, but won't know definitively how many volunteers we have until probably Tuesday Nov 9th.
- All of the flyers are getting copied, stapled, assembled to go home with students on or about Wednesday Nov 10th.
- We are using our book fair budget to purchase items for three different raffle baskets we will be showcasing during the family nights. The raffles are completely free; you just have to be at one of the family nights to fill out a slip. We are also using some of our budget to get some light snacks & drinks for the teacher preview we will hold early Monday morning at the beginning of the fair to get teachers in to fill out wish lists.
- Again, any committee chair that can volunteer for a shift or two would be so helpful as they are the ones who can handle the money with the cash registers. We will be running 2 cash registers at all times, but only Tatiana will be there during the days as Janet will be at work. Janet will be doing the two family nights and balancing all of the money each night, but it is a lot on Tatiana to be at the book fair all day every day for that week so please try to help out if you have a spare afternoon/morning.
- Both Tatiana and Janet are leaving the book fair committee after this year so we will need a minimum of 2 replacements. During the bookfair would be a great time for someone to come in and help and see what it entails.

Kindergarten Orientation

- Nothing to report.

Reflections

- Flyers were distributed today. Mrs. Huckleberry has copies for TAG students and Mrs. Bodnar requested copies for her class.
- Theme searches go in for judging next week.

School Programs

- Jonathan Sprout will be coming to Linden Hill on Tuesday, December 7th performing his American Heroes 1 Concert. An order form for his CDs will be coming home before Thanksgiving Break.

Yearbook

- Ideas regarding ordering were discussed. Pre orders will be taken for a discount of \$15 per book. The price will go up in the spring.

Committees Reporting to Laura Beth Taylor - 3rd Vice President (presented by Kim Fetrow)

Welcome Back

- Nothing to report.

School Store

- The first round of shopping was very busy. There were lots of shoppers and we made an estimated \$200. The next round of shopping is scheduled for January.

Spirit Wear

- Hats and visors are in. No orders have been requested as of yet.
- Staff polo's came in and were distributed to the teachers/staff at the October Staff Appreciation Luncheon.
- Spirit wear will have a table at the 2 family nights of the Book Fair from 5-6pm only.

Post Office

- Post office is up and running.

Hospitality

- Nothing to report.

School Pictures

- Retake day is November 9th.

Carnival

- The date of the carnival will be February 5th (long weekend) with a CandyLand theme.
- Chairs are needed for Dress A Bear (possibly sewing involved) & Face Painting.
- There will be no baskets as the carnival as they will now be incorporated in to the Silent Auction. In place of the baskets the committee would like to do a classroom craft. A rep is needed from each class.
- Flyers will come home with requests for volunteers.
- Dr. Bradley gave the ok for asking for volunteer donations to assist with fees.

Family Activities

- A big THANK YOU to Dr. Bradley, Mrs. Brady and all the Linden Hill staff and families that came out last Thursday night for McPrincipal's night. The students had a great time. We should receive a check in 3 weeks from McDonald's.
- Thank you to Grace Logemann for putting together a fun filled night for all and for packing the house at the Midway McDonald's to raise funds for our school.

Field Day

- Nothing to report.

TV Turnoff

- Nothing to report.

Website

- Cami is asking for PTA members to give feedback on the PTA website www.lindenhillpta.org.
- Please give Cami any & all dates so they can be added to the website.

Principal's Report (Provided by Dr. Bradley)

- Clubs are all parent/volunteer driven. It was discussed to add this to next year's handbook to avoid confusion.
- Dr. Bradley thanked all for the staff polo's; greatly appreciated.
- It was encouraged that all families check their students' teacher's websites.
- Conferences held in October were a success. The next set of conferences will be in December.
- DCAS has begun.
- Report cards will be distributed November 18th.
- Dr. Bradley noted that gates were purchased to close off the front parking lot during recess hours. They will help keep the balls in the lots & allow no cars to enter during those hours. The front lawn was also seeded.
- The Principal for a day (from Rockwood Associates) was a success.
- District Staff visited Linden Hill to see the "Best Practices". It was an honor to be selected.

Committee Overview

- Book Fair (presented by Tatiana Rice) Scholastic makes running the fair very easy. Daily orders are placed. It will take 1 full busy week of time and conclude with a written report detailing the fair. The fair is booked 1 year in advance. Work also includes creating flyers, getting information out to staff and students, volunteer coordination and lots of FUN!
- Post Office (presented by Melanie Kenney) Run on Wednesdays during recess hours (1220-105) with 3rd Grade Volunteers. Volunteers collect the mail, stamp, sort and deliver. Students give up

their recess to participate. The Post Office Box is in the front lobby. It is encouraged to send letters to your student.

- Staff Appreciation (presented by Karen Brakeley) Provides luncheons each month to the staff. All luncheons are grade sponsored.

Old Business

- Basket Raffle Fundraiser - March 12th.
- State PTA Convention will be held on November 13th at Stanton Middle School. See Jackie or Kim if interested in attending.
- Interest in chairing or co-chairing the Carnival Classroom Craft - see Jackie Schaus.

New Business

- There will be a December Food Drive coordinated by Ms. Cox, Cathleen Noonan and Jodi Sweeney. The contest will start on December 1st and all food will be donated to the Delaware Food Bank.
- A Flue Shot Clinic was discussed. It was agreed upon to coordinate for next year with Grace Logemann and Ms. Muffley.

Announcements and Reminders:

- Please remember to fill out your membership applications.
- There will be an Odyssey Fundraiser (Wine Tasting) on November 12th to raise money for the finals trip. See Eileen Bernart or Jackie Schaus for information.
- November 5th (Friday) - Pride Day
- November 9th (Tuesday) - Picture Retake Day
- November 11th (Thursday) - NO SCHOOL - Veteran's Day
- November 12th (Friday) - Book Fair Set Up Library 3:30pm -?
- November 15th - 19th - Book Fair
- November 16th (Tuesday) - Book Fair Family Shopping Event 4:30-6:30pm & Acme Gift Card Sales/Pick Up
- November 17th (Wednesday) - School Board Meeting - 7:30pm Brandywine Springs
- November 18th (Thursday) - Book Fair Family Shopping Event 4:30-6:30pm & Acme Gift Card Sales/Pick Up
- November 24th - 16th - NO SCHOOL - In-service & Thanksgiving Break
- November 29th (Monday) - Reflections Entries Due
- Next meeting: Thursday, December 2nd at 7pm - Guest Speakers Re: Internet Safety from the Attorney General's Office & Ms. Bernal - NO KIDS for the AG speaker.

Jackie Schaus closed the meeting at 8:14 P.M.

Respectfully Submitted,

Nikki Graham
Linden Hill PTA Secretary